



Huishang Bank Corporation Limited*

徽商銀行股份有限公司*

(於中華人民共和國註冊成立的股份有限公司)
(A joint stock company incorporated in the People's Republic of China with limited liability)
(股份代號 / Stock Code: 3698)

NOTIFICATION LETTER 通知信函

15 May 2014

Dear Sir or Madam,

Letter from Huishang Bank Corporation Limited (the "Bank")* to Registered H Shares Holders – Notice of Publication of Circular, Notice of AGM, Proxy Form and Reply Slip ("Current Corporate Communication")

The English and Chinese versions of the Bank's Current Corporate Communication are available on the Bank's website at www.hsbank.com.cn and the HKExnews's website at www.hkexnews.hk. If you have chosen to receive the Corporate Communication[#] in printed form(s), the arranged printed form(s) of the Current Corporate Communication is enclosed.

If you would like to receive a printed version of the Current Corporate Communication in English language version only, or in Chinese language version only or in both English and Chinese language versions, or if you would like to change your choice of language(s) and/or means of receipt of the Bank's future Corporate Communications, please complete the Change Request Form on the reverse side and sign and return it by post or by hand to the Bank c/o the Bank's H share registrar (the "H Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post your reply in Hong Kong, you may use the mailing label in the Change Request Form and need not to affix a stamp on the envelope when returning your Change Request Form. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the Change Request Form to huishangbank.ecom@computershare.com.hk. The Change Request Form may also be downloaded from the Bank's website at www.hsbank.com.cn or the HKExnews's website at www.hkexnews.hk.

If you have chosen (or are deemed to have consented) to read the website version of the Corporate Communication but for any reason have difficulty in receiving or gaining access to the Current Corporate Communication, the Bank will promptly upon your request send the Current Corporate Communication to you in printed form free of charge.

You may at any time by reasonable notice in writing to the Bank c/o the H Share Registrar or by email to huishangbank.ecom@computershare.com.hk to change your choice of language(s) and/or means of receipt of future Corporate Communications, notwithstanding any contrary instructions previously conveyed by you to the Bank.

Should you have any queries in relation to this letter, please call the telephone hotline of the H Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

On behalf of the Board
Huishang Bank Corporation Limited
Li Hongming
Chairman

Corporate Communication refers to any document issued or to be issued by the Bank for the information or action of holders of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form; and (g) a reply slip

** Huishang Bank Corporation Limited is not an authorized institution within the meaning of the Banking Ordinance (Chapter 155 of Laws of Hong Kong), not subject to the supervision of the Hong Kong Monetary Authority, and not authorized to carry on banking/deposit-taking business in Hong Kong.*

敬啟者：

徽商銀行股份有限公司(「本行」)*致登記H股股份持有人的函件 - 通函、股東週年大會通告、代理人委任表格及回條(「本次公司通訊」)之發佈通知

本行的本次公司通訊之中，英文版本已上載於本行網站 www.hsbank.com.cn 及香港交易所披露易網站 www.hkexnews.hk，歡迎查閱。如閣下已選擇收取公司通訊[#]之印刷本，本次公司通訊已按閣下所選定的公司通訊語言版本隨本函附上。

如閣下欲僅收取本次公司通訊之英文印刷本、或僅收取中文印刷本，或同時收取英文及中文印刷本，或欲選擇有別於閣下所選擇的公司通訊語言版本及/或收取方式，以更改收取本行日後公司通訊之語言版本及/或收取方式之選擇，請閣下填妥在本函背面的變更申請表，並在變更申請表上簽名，然後把變更申請表寄回或親手交回本行之H股證券登記處香港中央證券登記有限公司(「H股證券登記處」)，地址為香港灣仔皇后大道東183號合和中心17M樓。倘若閣下在香港投寄，可使用變更申請表內的郵寄標籤寄回，而毋須在信封上貼上郵票；否則，請貼上適當的郵票。閣下亦可把已填妥之變更申請表的掃描副本電郵至 huishangbank.ecom@computershare.com.hk。變更申請表可於本行網站 www.hsbank.com.cn 或香港交易所披露易網站 www.hkexnews.hk 內下載。

如閣下已選擇(或被視為已同意)以電子形式收取公司通訊，惟因任何理由以致收取或接收本次公司通訊上出現困難，只要閣下提出要求，本行將儘快寄上所需要的本次公司通訊的印刷本，費用全免。

閣下可以隨時透過H股證券登記處以書面或透過電郵至 huishangbank.ecom@computershare.com.hk 通知本行，更改日後收取本行通訊之語言版本及/或收取方式的選擇，儘管閣下早前曾向本行作出任何其他指示。

閣下如有任何與本函內容有關的疑問，請致電H股證券登記處電話熱線(852) 2862 8688，辦公時間為星期一至星期五(公眾假期除外)上午9時正至下午6時正。

代表董事會
徽商銀行股份有限公司*
董事長
李宏鳴

二零一四年五月十五日

公司通訊指本行刊發或將予刊發以供其任何證券持有人參照或採取行動的任何文件，包括但不限於：(a)董事會報告、其年度帳目連同核數師報告及財務摘要報告(如適用)；(b)中期報告及其中期摘要報告(如適用)；(c)會議通告；(d)上市文件；(e)通函；(f)代表委任表格；及(g)回條

** 徽商銀行股份有限公司根據香港銀行業條例(香港法例第155章)並非一家認可機構，並非受限於香港金融管理局的監督，及不獲授權在香港經營銀行/接受存款業務。*

HUBH-16052014-1(0)

Name(s) and address of Shareholder(s):
股東之姓名及地址:

Change Request Form 變更申請表

To: **Huishang Bank Corporation Limited (the "Bank")**
(Stock Code: 3698)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen's Road East,
Wanchai, Hong Kong

致: **徽商銀行股份有限公司 (「本行」)**
(股份代號: 3698)
經香港中央證券登記有限公司
香港灣仔皇后大道東 183 號合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communication in Chinese / English or have chosen (or am/are deemed to have consented) to read the Current Corporate Communication posted on the Bank's website:
本人/我們已收取本次公司通訊之英文/中文印刷本或已選擇(或被視為已同意)查閱本行網站所登載之本次公司通訊:

- to read the **Website version** of all future Corporate Communication published on the Bank's website in place of receiving printed copies and receive a printed notification of the publication of the Website Version; **OR**
瀏覽在本行網站發表之公司通訊文件**網上版本**, 以代替印刷本並收取公司通訊文件網上版本已刊發的通知信; **或**
- to receive the **printed English version** of all future Corporate Communication ONLY; **OR**
僅收取公司通訊文件之**英文印刷本**; **或**
- to receive the **printed Chinese version** of all future Corporate Communication ONLY; **OR**
僅收取公司通訊文件之**中文印刷本**; **或**
- to receive both printed **English and Chinese versions** of all future Corporate Communication.
同時收取公司通訊文件之**英文及中文印刷本**。

Contact telephone number
聯絡電話號碼

Signature(s)
簽名

Notes

附註:

- Please complete all your details clearly. Please specify your name and address clearly in ENGLISH BLOCK LETTERS on the top left hand corner in this Change Request Form if you downloaded this form from the web.
請閣下清楚填寫所有資料。倘若閣下從網上下載變更申請表, 請於本表左上方用英文正楷清楚註明閣下的姓名及地址。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Bank in respect of the joint holding should sign on this Change Request Form in order to be valid.
如屬聯名股東, 則本變更申請表須由該名於本行股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
為免存疑, 任何在本變更申請表上的額外手寫指示, 本行將不予處理。
- Please note that both printed English and Chinese versions of all the Bank's Corporate Communication which we have sent to our shareholders in the past 12 months are available from the Bank on request. They are also available on the Bank's website (www.hsbank.com.cn) for five years from the date of first publication.
本行備有於過去12個月曾寄發予股東的公司通訊的中、英文版印刷本, 可供索取。該等通訊文件亦由首次登載日期起計, 持續5年載於本行網站(www.hsbank.com.cn)上。

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公司通訊指本行發出或將予發出以供其任何證券持有人參照或採取行動的任何文件, 包括但不限於: (a)董事會報告、其年度帳目連同核數師報告及財務摘要報告(如適用); (b)中期報告及其中期摘要報告(如適用); (c)會議通告; (d)上市文件; (e)通函; (f)代表委任表格; 及(g)回條。

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閣下寄回此變更申請表時, 請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。
Please cut the mailing label and stick this on the envelope
to return this Change Request Form to us.
No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong

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